

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	Govt. Girls Degree College, Haldwani
1.2 Address Line 1	Nawabi Road
Address Line 2	
City/Town	Haldwani
State	Uttarakhand
Pin Code	263139
Institution e-mail address	ggdchldntl@rediffmail.com
Contact Nos.	05946-284518
Name of the Head of the Institution:	Dr. Bhagwati Verma
Tel. No. with STD Code:	05946-284518
Mobile:	
Name of the IQAC Co-ordinator:	Dr. Renu Rani Bansal
Mobile:	9837288073

IQAC e-mail address:

ggdchldntl@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/54/A&A/38

1.5 Website address:

ipggcchaldwani.org

Web-link of the AQAR:

www.ipggcchaldwani.org/addons/AQAR2011-12.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.39	2011	5 Yrs
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

20/10/2010

1.8 AQAR for the year (for example 2010-11)

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2011-12 submitted to NAAC on 26/12/2016 (DD/MM/YYYY)

1.10 Institutional Status

University

State

Central

Deemed

Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
Annexure - i

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

P.G Diploma

#### 1.12 Name of the Affiliating University (*for the Colleges*)

Kumaun University, Nainital

#### 1.13 Special status conferred by Central/ State Government—

UGC/CSIR/DST/DBT/ICMR etc

NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="NA"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="05"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="3"/>	Faculty	<input type="text" value="2"/>			
Non-Teaching Staff	<input type="text"/>	Students	<input type="text"/>	Alumni	<input type="text" value="1"/>	Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Plan to send proposal for the P.G. classes in all the three faculties Arts, Science and Commerce, new subjects History, Geography, Music, Drawing – Painting and Physical Education at UG level, extension of library, construction of new laboratories, auditorium, Computer lab to State Govt., Uttarakhand through DOHE, Uttarakhand.
- Plan for transparent admission process for each class for the session 2011-12.
- Plan the schedule of constitution of Students Union of the college.
- Plan the activities of Ranger unit of the College.
- Constitution of PTA of the College.
- Organization of various one day and seven day camps under NSS activities of the College.
- Organization of various extra-curricular and co-curricular activities of departmental associations.
- Organization of various cultural, extra-curricular and co-curricular activities under the banner of cultural committee and Students Union.
- Organization of College annual function.
- Conduction of peaceful and fair examination of each class for the session.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Introduction of PG Classes in Hindi, English, Sociology, Economics, Political Science, Home Science.</li> <li>• Introduction of new subjects History, Geography, Music, Drawing- Painting at UG level.</li> <li>• Plan to get funds for infrastructural and other facilities.</li> <li>• Organization of students activities like group discussions, debates, quizzes under various extension activities viz. NSS, Red-Ribbon club, Rangers etc. and through departmental associations and Students Union.</li> </ul>	<ul style="list-style-type: none"> <li>• The proposal has been sent to State Government, Uttarakhand through DOHE, Uttarakhand.</li> <li>• The proposal has been sent to State Government, Uttarakhand through DOHE, Uttarakhand.</li> <li>• The proposal has been sent to State Government, Uttarakhand through DOHE, Uttarakhand..</li> <li>• Organized such various activities.</li> </ul>

\* Academic Calendar of the year as Annexure ii

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03			
PG Diploma			01	
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	03		01	
Interdisciplinary				
Innovative				

#### 1.2 (i) Flexibility of the Curriculum: Elective option

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	04

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

#### Annexure- iii (Feedback Analysis)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No revision or updation in syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	10	01	08	01	

2.2 No. of permanent faculty with Ph.D. 10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

No. Of Post sanctioned : 15  
Recruited : 10  
Vacant : 05

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest faculty : NIL  
Visiting faculty : 03  
Temporary faculty : NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	02	-
Presented papers	-	02	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The faculty members always try to teach the students not only through chalk and duster, but also by arranging different departmental activities viz. quizzes, tests, class seminars, group discussions and OHP.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination/Evaluation reforms are under the control of affiliating University.



2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02 faculty members are the members of BOS, KU, Nainital.

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	117	-	05	75	17	97
B.Sc.	90	-	17	76	-	93
B.Com.	Not available	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC tries to maintain transparency in admission process, timely completion of curriculum, conduction of fair examinations, annual college performances like good results, regular classes, free atmosphere for expression of views, well maintained discipline etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	02
Others	-

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	-	-	-
Technical Staff	-	-	-	01
Non Teaching Staff	09	-	-	03

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

There is a provision of study leaves as sanctioned by Directorate of Higher Education, Uttarakhand. The faculty members can avail 15 days special leave to attend National seminars/conferences. To attend International seminars/conferences, the leaves are sanctioned by DOHE, Uttarakhand. The faculty members are also encouraged to prepare major/minor projects to submit to DST and attend/present research papers in National/International seminars etc. so that they can update their knowledge and share it with the students.

#### 3.2 Details regarding major projects : NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects : NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	04	-
Non-Peer Review Journals	-	01	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications NIL

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations : NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published :

i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution : NIL

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year : NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year : NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in Rangers events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS : NIL

University level  State level   
National level  International level

3.24 No. of Awards won in Rangers : NIL

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Km. Chayanika Bora (BA III) participated in R.D. Parade, New Delhi.
- Three NSS volunteers selected for National Adventurous Camp to be held in Arunachal Pradesh.
- Four rangers participated in national level Special Trekking Programme for guides and rangers organized by Uttarakhand Scouts and Guides, Dehradun.
- Two rangers participated in national level Rangers Meet at Panchmarhi, Madhya Pradesh.
- Two rangers participated in National Rover- Ranger Meet in Uttar Pradesh.
- Three rangers participated in 14<sup>th</sup> International Adventure Programme at Panchmarhi, Madhya Pradesh.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.37 Acre	-	-	4.37 Acre
Class rooms	08	-	-	08
Laboratories	08	-	-	08
Seminar Halls	-	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others (Books)	-	Rs. 30,000	State Govt., Uttarakhand	Rs. 30,000

#### 4.2 Computerization of administration and library

Not Yet
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9382		2393	Rs. 30,000	11775	
Reference Books	4021		1026		5047	
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	13	06	01	-	-	02	04	-
Added	-	-	-	-	-	-	-	-
Total	13	06	01	-	-	02	04	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.07 Lakh
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	0.30 Lakh
<b>Total :</b>	<b>0.37 Lakh</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Information regarding the student support services like scholarships given by State Govt., Uttarakhand to SC/ST/OBC students, financial help to economically weaker students from poor boys funds of the college, fee concession, library and reading room facilities, career counselling and placement are published in the college prospectus and displayed on notice board. Above informations are also announced in the class-rooms.

5.2 Efforts made by the institution for tracking the progression

- Students securing highest marks in each class are felicitated at annual function
- Sports girls are motivated to participate at various state / National level sports events. Winners and the students selected in university sport team are felicitated by mementoes.
- Volunteers of NSS and Rangers are motivated to participate in concerning events. NSS volunteers are given opportunities to participate in Pre-Republic Day and Republic Day Parade.
- NSS volunteers and winning sports students are given extra marks while preparing merit list for next class / programme.
- Faculty members keep the record of students of their subject and the deserving students are awarded better marks in internal assessment.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
937	-	-	16

(b) No. of students outside the state

20

(c) No. of international students

NIL

Men

NA

Women

100%

Last Year (2010-11)						This Year (2011-12)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
-	-	-	-	-	1040	833	71	03	45	01	953

Demand ratio

1.2:1

Dropout %

06%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

There is no formal system of coaching in practice, however the students are encouraged by the faculty members to attempt various competitive examinations.

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations : NA

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

At the time of admission, students are counselled by the admission committee to opt a right subject combination for their better result and future. They are also counselled for higher studies after their graduation.

According to the qualification of the students career counselling and placement cell of the college displays the informations regarding the competitive exams, recruitment in companies of nearby SIDCUL industrial area. Special workshops and guidance are also provided occasionally to students for their personality development and communication skills.

No. of students benefitted

-



5.7 Details of campus placement : NIL

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Being a girls institution, gender sensitization programmes are not required.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events: NIL

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events: NIL

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	120	Rs 84,435
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives : NIL

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

Blood Donation Camp  
HIV awareness  
Female foeticide  
Environmental protection  
Energy conservation

5.13 Major grievances of students (if any) redressed: No grievances received

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision**

Educational Empowerment of Women through Creation of Knowledge, Skill and Competence, so as to Realize their Potential Power in National Development.

#### **Mission**

Phase wise introduction of new professional and job oriented programmes, strengthening of student welfare measures, introduction of distance education, development and improvement of infrastructure, inculcation of value education among students, strengthening of student extension services viz. NSS, Rangers, Sports.

6.2 Does the Institution has a management Information System :

Not yet

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since our college is an affiliated college, the curriculum development is under the control of affiliating university. However, the faculty members who are the members of BOS of university give their suggestions to improve the curriculum on the basis of feedbacks obtained by the students as well as faculty members. Whenever there is a change in curriculum it is communicated to students and faculty as well.

### 6.3.2 Teaching and Learning

Faculty members of the college use various innovative teaching-learning methods viz. class tests, assignments, poster presentation, group discussions, ppt etc along with the class-room lecture method. Students are encouraged to prepare articles or research paper in their subject and to publish them in local or regional magazines at their own to enhance their creativity, originality and analytical thinking.

### 6.3.3 Examination and Evaluation

Examination and evaluation processes are under the control of the affiliating university. Both methods are provided by the university and the same are communicated to the students and other institutional members. However, the institutional examination committee takes care of conduction of fair & peaceful exams in the campus.

### 6.3.4 Research and Development

The college encourages the teachers for research work. They are encouraged to attend and present research papers in seminars/ conferences/workshops and submit proposals for projects. They are also motivated to attend orientation and refresher courses organized by UGC to update their knowledge.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

For better practices of the students, the lectures are delivered through LCD projector and overhead projector along with class room teaching. The students are encouraged to join the computer course running in the college by APTECH under Shikhar Project of Govt. of Uttarakhand. In the current session 20 girls are registered in the project. The college has a well stocked library. After admission, girls can get books issued from the library which can be exchanged from time to time. For daily news and employment/ career information, students can use the daily news papers and magazines subscribed in the reading room of college. For practical knowledge related to the subject the institution tries to update all the labs as and when the funds are received.

### 6.3.6 Human Resource Management

The Principal assigns various portfolios to the faculty members. He takes meetings on regular basis, constitutes committees, issues circulars and interacts personally with the staff to know about the progress of work in different fields and also gives new assignments. He also monitors regularly that the adequate information is available for the proper management.

### 6.3.7 Faculty and Staff recruitment

The institution does not have the authority to recruit any faculty member or other staff member. The recruitment is done by the state Govt. through DOHE, Uttarakhand.

### 6.3.8 Industry Interaction / Collaboration

No such interaction.

### 6.3.9 Admission of Students

Admission is strictly as per the rules of affiliating university and state Govt. Students are admitted on the basis of minimum eligibility. The students admitted in the session 2011-12 are:

S.No.	Programme	No. Of Students
1	B.A.	356
2	B.Sc.	379
3	B.Com.	202
4	PG Diploma	16

### 6.4 Welfare schemes for

Teaching	Group insurance, medical leave, study leave, child care leave
Non teaching	Medical leave, child care leave, Group insurance
Students	Scholarship given by social welfare Department, State Govt., Uttarakhand

### 6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Principal & DOHE, Uttarakhand
Administrative	Yes	CA appointed by State Govt., Uttarakhand	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

There has been no change in examination pattern of different programmes for the session 2011-12.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts yet

6.11 Activities and support from the Alumni Association

Alumni cooperate with the college in various activities especially in highlighting the college activities in the society. They also assist in NSS camps, annual function, sports and rangers activities.

6.12 Activities and support from the Parent – Teacher Association

Parents and guardians always cooperate with the college through feedback and through interaction during various occasions like PTA meetings, annual functions, NSS special camps, sports etc.

6.13 Development programmes for support staff

There are no such programmes for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation is mandatory on all National festivals, local festival Harela, annual sports, annual function, NSS camps.
- Use of Pollution free vehicles by staff and students.
- Ban on use of polythene in college campus.
- Lectures on Environmental protection by experts.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Following innovations were introduced during last four years and have created a positive impact on the functioning of the college-

- Transparency in admission process.
- Health check up of students in NSS camps.
- Yoga course, professional diploma and certificate courses.
- Participation of Student union in all important activities of the college related to students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As given in 2.15

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexure iv(a)  
Annexure iv(b)

#### 7.4 Contribution to environmental awareness / protection

- Plantation is mandatory on all important occasions.
- Ban on use of polythene in college campus.
- Use of Pollution free vehicles by staff and students.
- Environmental studies is compulsory for II yr students of all UG Programmes.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **Strength**

- Reputed educational institute giving education to girl students of adjoining urban and rural areas.
- Providing multi faculty programme i.e. Arts, Science and Commerce.
- Providing PG diploma, diploma and certificate courses.
- A team of well qualified, dedicated and sincere faculty members.
- Well disciplined and peaceful environment for studies.
- Well stocked library and well equipped laboratories.
- Outreach and extension programmes (NSS, Red Ribbon Club Rangers) to inculcate social responsibilities in students.
- Ragging free campus.
- Indoor and Outdoor sports facilities.
- Full co-operation of students, teaching /non-teaching staff, alumni and parents to improve the quality of institution.

#### **Weakness**

- Scarcity of teaching staff which makes the existing staff overburden.
- Inadequate infrastructure to meet the increasing enrollment of students and research activities.

#### **OPPORTUNITY**

- Extension in infrastructural facilities.
- Construction of well equipped smart classes for maximum use of ICT in teaching and learning.

#### **Threatening**

- Nearby co-educational college.

## 8. Plans of institution for next year

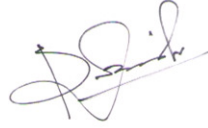
- To start NCC wing in the college.
- To send proposal to start PG classes in all subjects.
- To prepare smart class rooms.

Name Dr. Renu Rani Bansal



Signature of the Coordinator, IQAC

Name Dr. G.S.Bisht



Signature of the Chairperson, IQAC

प्राचार्य  
ड० प्रि० राज० स्त्री० महिला वाणिज्य महाविद्यालय  
हल्द्वानी (भैनीताल)



## Annexure i

23236351, 23232701, 23237721, 23234116  
23235733, 23232317, 23236735, 23239437



विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

F.8-143/2005 (CPP-I)

June, 2005

The Registrar,  
Kumaun University,  
Nainital -246 174 (Uttanchal)

30 JUN 2005

Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956- Inclusion of New Colleges.

Sir,

I am directed to refer to the letter No. 175/UGC dated 06.12.2003 received from the College on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) /12 (B) of the UGC Act, 1956 under the head Government Colleges teaching upto Bachelor's Degree:-

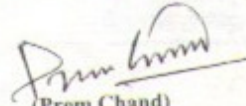
Name of the College	Year of Establishment	Remarks
Government Mahila Degree College, Haldwani, <u>Nainital (Uttanchal).</u>	1996	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12-B of the U.G.C Act, 1956.

Yours faithfully,

वि. जायसवाल  
(V.K. Jaiswal)  
Under Secretary

Copy forwarded to:-

1. The Principal, Government Mahila Degree College, Haldwani, Nainital (Uttanchal).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Secretary to the Government of Uttanchal, Department of Higher Education, Dehradun (Uttanchal).
4. The Joint Secretary, UGC, Northern Regional College Bureau, 35, Ferozshah Road, New Delhi.
5. Section Officer (F.D.-III Section) U.G.C., New Delhi.
6. All Sections, U.G.C., New Delhi.
7. Guard file.

  
(Prem Chand)  
Section Officer

21/4/05  
4/12/05  
C/10/11/05  
5/7/05

## Annexure ii

### Academic Calendar 2011-12

Activity	Tentative Dates
➤ Sale of admission forms	From 1 <sup>st</sup> week of July.
➤ Reopening of college	14 <sup>th</sup> Jul.,2011
➤ Admission process for 1 <sup>st</sup> year UG level	15 <sup>th</sup> Jul. – 6 <sup>th</sup> Aug., 2011
➤ Preparation of College time table	08 <sup>th</sup> Aug. –11 <sup>th</sup> Aug, 2011
➤ Commencement of Classes of 1 <sup>st</sup> year UG level	12 <sup>th</sup> Aug, 2011
➤ Admission of students of UG 2 <sup>nd</sup> and 3 <sup>rd</sup> year	After declaration of 1 <sup>st</sup> year and 2 <sup>nd</sup> year results
➤ Formation of College Student Union	As directed by affiliating university
➤ Organization of one day camp under NSS extension activity	24 <sup>th</sup> Sep., 2011 01 <sup>st</sup> Oct., 2011 09 <sup>th</sup> Nov., 2011 01 <sup>st</sup> Dec., 2011 12 <sup>th</sup> Jan., 2012
➤ Celebration of local and National festivals	17 <sup>th</sup> July.,2011- Harela 15 <sup>th</sup> Aug., 2011- I.D. 2 <sup>nd</sup> Oct., 2011- G.J. 26 <sup>th</sup> Jan., 2012- R.D.
➤ Organization of 7 days special camp under NSS extension activity	In the last week of Dec, 2011
➤ Celebration of World AID's day under RRC extension activity	1 <sup>st</sup> Dec., 2011
➤ Organization of College annual Sports	In the month of Nov., 2011
➤ Organization of College annual function	In the month of Mar., 2012
➤ Conduction of all semester and annual examinations	As scheduled by the affiliating university
➤ Organization of Kumaun University Inter Collegiate tournament	As scheduled by the affiliating university

## **Annexure iii**

### **Feedback Analysis**

One of the major concerns of the college is the feedback from stakeholders on programmes, college atmosphere and teachers. Students are satisfied with the programmes curriculum and teachers in lending their duties except the shortage of some infrastructural facilities and teaching staff.

Parents and alumni want some more professional programmes to be introduced. The college respects the reviews and will try to entertain their suggestions.

## **Annexure iv(a)**

### **Best Practice-I**

#### **1- Title**

**Widening access to higher education.**

#### **2- Goal**

- To widen access to higher education.
- To provide opportunity to women of society.
- To ensure the execution of policies laid down by State Government.

#### **3- Context**

The college has been established to fulfill the aspirations of women of Haldwani and nearby regions of Kumaun.

#### **4- Practice**

Some adopted strategies which create access to higher education to women of Kumaun regions are as follows-

- For admission to UG classes, students of Kumaun region are given extra marks while preparing the merit list.
- Reservation of seats as per State Govt. are followed.
- Relaxation on cut off marks in admissions for SC/ST candidates.
- Scholarships are provided as sanctioned by State Govt.
- Bus passes are provided to college girls in Uttarakhand state roadways buses for reaching college.

#### **5- Evidence of success**

- 120 girls students have been provided the scholarship of Rs. 1,41,180/- from state Govt., Uttarakhand.

#### **6(i) Problems**

- Some classes have more than 100 students, so roll call takes long time.
- High Student Teacher ratio in some subjects.
- Students with low marks are also admitted.

## **6(ii) Resources required**

- Human resource is the most important resource required so more faculty members are required.

## **Annexure iv(b)**

### **Best Practice-II**

#### **1- Title: Enhancement of social skills**

#### **2- Goal**

- To ensure overall development of students.
- To provide value based education by participating in NSS, Red-Ribbon club and Rangers activities.
- To learn time management and to be disciplined.
- To build up healthy youth for a healthy society.
- To bear civic responsibilities in democracy.

#### **3- Context**

The key focus of the extension activities is to develop socially aware and responsible youth of modern society. The highlight of all the activities is a spirit of team play and hard work towards the betterment of the society as a whole. Various programmes of community work enhance self discipline, employability and realization of innovative ideas for forming better individuals.

#### **4- Practice**

- The activities organized by NSS, RRC and Ranger units play key role in attaining social skills.
- NSS organizes special day night camps in rural areas every year where the students spend time with the villagers.
- The motives of NSS viz. Swacch Bharat, Blood donation, Save environment, Voter awareness, Save girl child, Drug eradication, Self employment, Plantation, Polythene eradication are spread in nearby village where the NSS volunteers stay for seven days.
- The NSS volunteers organize rallies, nukkad natak in the villages based on the above objectives. They also go door to door in the villages and interact with the people there.
- Health checkups are also organized during these camps and medical experts are invited to deliver lectures about health & hygiene.
- The RRC organizes lectures/workshops for HIV/AIDS awareness among students.
- The zero HIV programmes is supported by USACS.
- The RRC volunteers organize programmes in different localities to make people aware about ill effects of AIDS.
- The main objective of the programmes organized by RRC is to rehabilitate the victims who are ignored in the society.

#### **5- Evidence of success:**

- A visitors register is maintained in which the views & comments of the guests, visitors & officials are recorded during the special camps organized by NSS.
- Photographs of all events organized by NSS, RRC and Rangers unit are taken. The photo-albums are maintained by the respective In-charges. The photos are also displayed on the college website and social media.
- Certificates are provided to the students at college level, regional level as well as national level for participating in NSS, RCC and Ranger activities.
- Many awards have been won by our Programme officers, NSS and Ranger volunteers.

#### **6- Problems Encountered and Resources required:**

- Meager allowance: The funds provided by the Govt. are insufficient to organize the programmes. The expenses of market increase every year but the funds allocated remain same.
- Attitude of villagers: The attitude of villagers is tough to manage. Instead of learning the motives of the programmes they think that the volunteers are deputed to do the particular tasks. Still some of them co-operate which inspires our volunteers.

#### **Contact Details:**

Name of the principal : Dr. G.S.Bisht  
Name of the Institution : Indira Priyadarshini Govt.Girls P.G. College of Commerce, Haldwani (Nainital)  
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